Second Circular for IAMS-2004

Dear IAMS attendees,

The local organizing committee has prepared a tentative agenda (attached as a word document file). Please check if your paper is listed properly or not. In case we have missed your submission, please notify Dr. Yuqing Wang (yuqing@hawaii.edu) as soon as possible, but by no later than 01 January 2004. For those who need a US visa, an invitation letter signed by Prof. McCreary has already been sent out.

Duration of all INVITED talks, including discussion is 20 minutes. For all ORAL presentations the duration, including discussion is 12 minutes. The recommended size of POSTERS is 45 inch in width and 40 inch in height.

For all participants, accommodation in hotels in Waikiki Beach or a dormitory within the University campus are being worked out. Contact the hotels directly for reservations (details are available in the next page). We can book the available rooms in the dormitory on a first-come-first-serve basis only; please contact Ms. Jeanie Ho (jeanie@hawaii.edu) if you would like to book a dorm room.

You can travel from the Honolulu airport to Waikiki by shuttle bus (about $8) or by taxi ($about $30). Information about the shuttle bus is available in the Honolulu airport baggage claim areas.

Also attached is **a** registration form for IAMS-2004. Please fill **it** in and return to Ms. Jeanie Ho (jeanie@hawaii.edu) by 15 January 2004. You are required to pay the registration fee of $100.00 (US dollars) in CASH / Traveller's Check on arrival. No other mode of payment will be accepted.

All participants are invited to the conference dinner on Thursday, 19th February. The dinner is a "Sunset Cruise**,"** a lovely boat trip on nearby island waters. For accompanying persons, cost of the dinner is $35.00 each, much less than the usual price (http://www.robertshawaii.com/roberts/home.asp?menu=5%2E1%2E4&mscssid=ABM864V)

Local Organizing Committee

Hotels: We have an agreement with Castle Resorts & Hotels to hold 25 rooms at the Hawaiian Monarch Hotel (444 Niu Street, Honolulu, HI 96815) at $55.00/night plus tax and 75 rooms at the Royal Garden (440 Olohana Street, Honolulu, HI 96815) at $75.00/night plus tax. A one-night deposit is due when making reservations. Reservations can be made by contacting the Reservation Department of Castle Resorts, either by phone or fax or email (**both hotels have** the same contact numbers).

Phone (Toll-Free):	1-800-367-5004 (from USA and Canada)
	1-800-96-6006 (from Hong Kong)
	03-112-2028 (from Japan)
Direct Phone:	808-545-3510
Direct Fax:	808-545-2163
Email:	reservations@castleresorts.com

Please identify the call by mentioning the group name "International Asian Monsoon Symposium" or "IAMS". Please also include the following information when booking reservations: **i) complete name, ii) check-in and check-out dates, iii) credit card information, iv) hotel selection (Royal Garden or Hawaiian Monarch), and v) name of any person with whom you will be sharing the room.**

Hotel Cancellation Policy: Reservations **must be** cancelled 7-days prior to arrival for a full refund. Cancellations received within 7-days of the arrival date will be subject to a late **cancellation equivalent** to one night's room rate.

Dormitory: Single room $26.00 / night and double room $35.00 / night. Please contact Ms. Jeanie Ho (jeanie@hawaii.edu) for more details.

Transportation: We will arrange bus transportation to and from the hotel to the East West Center for participants staying at the above Hotels. If you plan to stay elsewhere, please make your own arrangements for transportation.

Registration for IAMS-2004	
Name (first, middle, last):	
Name on conference badge:	
Country:	
Address for correspondence:	
Email:	
Phone:	
Fax:	
Registration Fee:	**$100.00** (US Dollars) to be paid in cash/traveler's check on arrival.
Will you attend the Sunset Cruise dinner?	☐ **Yes** ☐ **No**
Number of accompanying persons on cruise:	

Clear Form